

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 OF 6	
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE December 02, 2002		4. REQUISITION/PURCHASE REQ. NO	
5. PROJECT NO. (If applicable)					
6. ISSUED BY DEFENSE ENERGY SUPPORT CENTER 8725 JOHN J. KINGMAN RD., SUITE 4950 FT. BELVOIR, VA 22060-6222 BUYER/SYMBOL: G. ROBINSON/DESC-FPB PHONE: 703-767-9337 FAX: 703-767-9338 P.P. 6.3		CODE SCO600		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code) BIDDER CODE: CAGE CODE:		9a. AMENDMENT OF SOLICITATION NO. SP0600-03-R-0025			
		9b. DATED (SEE ITEM 11) November 7, 2002			
		10a. MODIFICATION OF CONTRACT/ORDER NO.			
		X 10b. DATED (SEE ITEM 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<p>[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [X] is extended, [] is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: MUTUAL AGREEMENT OF THE PARTIES					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor [] is not, [X] is required to sign this document and return 1 copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
The above referenced solicitation is hereby amended to extend the closing date to 3 p.m. EST, December 06, 2002.					
Attached are questions and answers relating to this study.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
		16A. NAME OF CONTRACTING OFFICER BRIAN DELONG			
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)	
				16C. DATE SIGNED	

QUESTIONS

SP0600-03-R-0025 - Vulnerability Assessment

1. Do NAICS codes and Size Standards apply since this is an unrestricted acquisition, or are they listed for information purposes only?

Answer: Information only.

2. Is this a fixed price contract? This is because of the statement made in Para 5.0, Travel.

Answer: Yes. Travel must be included in the fixed price.

3. May we obtain a list of current DESC facilities and their locations within CONUS, and whether they are commercial or military facilities?

Answer: A list of the facilities to be considered will be provided upon award (see question #8).

4. Is the duration of the site survey to the three facilities, Task 2, and visits to the three sites chosen for validation of the assessment process, Task 4, up to the discretion of the contractor?

Answer: Yes

5. What percentage of work/performance is expected to be at DESC and the contractor's facility?

Answer: That is a contractor decision.

6. What are the security requirements for the contract? The RFP does not contain a DD 254, DoD Contract Security Classification Specification, to provide the clearance and storage requirements for the contractor, as well as other security requirements.

Answer: The Contractor must be able to access top-secret material, but it is not anticipated that any classified material will be required at the Contractor's site, and the deliverables will not be classified. A DD254 will be provided upon contract award.

7. Do the following underlined portions of Section B34.01 require the submitting company to "fill in the blank" with a time period?

"Task 1 will be submitted _____	after receipt of order.
"Task 2 will be submitted _____	after task 1.
"Task 3 will be submitted _____	after task 2.
"Task 4 will be submitted _____	after task 3.
"Task 5 will be submitted _____	after task 4.
"Task 6 will be submitted _____	after task 5.

Answer: Yes

8. In Section 3.1, Task 1; what facilities are included in this study, all holding DESC product including those on Military Service installations; GOCO only; or GOCO, COCO and others?

Answer: The facilities to be considered are wholesale DFSPs, which can be GOCO, COCO, or GOGO facilities.

9. In Section 3.2, Task 2 does "networked resources" include IT assets?

Answer: Yes

10. In Section 3.3, Task 3 describes requirement as an "assessment and analysis matrix" yet deliverable calls for draft matrix and assessment "doctrine and protocol". Can we assume that "doctrine and protocol" refers to the "process" for assessing vulnerability?

Answer: Yes

11. Is the methodology for assessing vulnerability to be developed for use by DESC employees or an outside resource?

Answer: DESC personnel, but outside sources may be used as necessary.

12. RFP section C, paragraph 3, specifies six tasks and six deliverables. It appears that some portions of some tasks can be worked concurrently but for the most part tasks are to be performed sequentially. Each task will require inspection and acceptance by DESC before moving on to the next. RFP section I, paragraph (a), does not specify acceptance criterion or schedule. This creates risk for offerors attempting to calculate firm fixed prices for each task in accordance with your Offeror Submission Package, section B, paragraph A. Will DESC consider additional specification of acceptance criterion and schedule (perhaps 10 days after final submission of each task)?

Answer: DESC will provide comments to each deliverable within two weeks.

13. RFP section C, paragraph 5, specifies travel costs are to be included in the fixed price and not reimbursed as a separate cost item. Travel will be required to three DESC facility locations in Task 2, Site Survey, and three different DECS facility locations in Task 4, Validation of Assessment Process. Both tasks specify that the selection of locations will be approved by the DESC COR. This creates risk for offerors attempting to calculate firm fixed prices for each task in accordance with your Offeror Submission Package, section B, paragraph A. Will DESC consider specifying a total travel cost for use by all offerors, or specifying facility locations for Task 2 and Task 4?

Answer: No. The Contractor must estimate travel costs, and include it in the fixed price.

14. For Task 1, key matrix criteria - will the contractor determine the total number of criteria for the matrix?

Answer: Yes

15. For Task 2, what would be an average size facility (in acres) or maximum size that could be anticipated?

Answer: Facility size is not expected to be a major cost driver and is contingent on coordinated site selection.

16. For Task 5, what would be the maximum number of agencies we would expect to collaborate with?

Answer: Contractors will determine the appropriate agencies for collaboration based on assumed past experience performing this type service.

17. Will HQ DESC at Fort Belvoir be included in the overall list of DESC facilities to be considered?

Answer: No

18. Are information and communications vulnerabilities to be considered in this study or are they the subject of other assessments? If so, must this study be coordinated with any other studies?

Answer: DESC is not conducting any other assessments. We need to know how a terrorist could immobilize or impair operations at a DFSP indirectly via telephone lines and electrical lines, etc. However, we are not looking for a Co-Op plan.

19. Will DESC be able to provide existing relevant descriptions of candidate facilities or will DESC be able to provide appropriate addresses or points of contact to begin this research?

Answer: Yes to both questions (upon award of contract).

20. Is it DESC's concept that the "key criteria" referred to in para 3.1 relate to capacity and criticality of individual sites or to the "anticipated" vulnerability of certain sites?

Answer: Criticality will be the overriding consideration.

21. Is it DESC's concept that candidate sites should be selected to represent a broad spectrum of conditions or that initial site visits should be focused on the largest or most critical facilities?

Answer: The most critical facilities as identified by the matrix in Task 1 should be assessed first.

22. As noted in the solicitation, this study is limited to CONUS sites. Will there be a requirement in this Scope of Work to coordinate matrix, methodology and protocol development with any existing or any on-going assessments for OCONUS sites?

Answer: No

23. Will DESC schedule and coordinate site visits with selected installations or is that the responsibility of the offeror?

Answer: DESC will not schedule them, but will assist in coordination.

24. Para 3.4 refers to "three new sites" in addition to those sites initially visited in TASK 2. The deliverable for TASK 4 refers to reports on "three additional DESC facilities". Is it the intent of TASK 4 and the overall solicitation that a total of 3 finished site assessment reports are required by the study?

Answer: Six total assessments are required. Three in task 2, and three more in task 4 that validate the matrix developed in task 3.

25. Will DESC provide the offeror with any known existing points of contact with selected federal, state or local officials?

Answer: Yes

26. Is it the intent of TASK 5 that:

- a. the offeror should develop potential collaborative opportunities for DESC, as a whole, or
- b. specifically those three sites that are assessed in TASK 4, or
- c. a detailed breakdown of federal, state and local programs and points of contact at all DESC CONUS installations?

Answer: (a)

27. Will HQ DESC be able to provide the offeror with any appropriate examples of existing interagency agreements that may be used to help develop those required in TASK 6?

Answer: No

28. Does DESC require that each participant in this study possess a TOP SECRET clearance or is it permissible for some team members to have only a SECRET clearance or below?

Answer: The contractor must have somebody cleared for top-secret material.

29. Will HQ DESC assist the selected offeror in activating TOP SECRET clearances for offeror's employees whose TS clearances are presently inactive?

Answer: A contract will not be awarded to a contractor who does not have an active top secret clearance.

30. What is the anticipated Period of Performance of this contract?

Answer: The contractor must submit submission dates for each task as part of the proposal. We do not expect that final delivery of all tasks should extend past September 2003.

31. Does the Government want a draft report for each task?

Answer: Yes (in electronic format). The Government will provide comments within two weeks, with a final report for each task due two weeks after comments.

32. Does DESC require weekly or bi-weekly meetings with the Project Manager?

Answer: No, but the contractor should be prepared to brief (at DESC) each task as it is completed.

33. Will all meetings occur at DESC?

Answer: Yes

34. Are the commercial facilities involved (and potentially selected for analysis) aware of this project and willing to be accommodating to the contractor during the site survey and evaluation ?

Answer: Since facilities have not yet been identified, the operators are not currently aware of the survey. DESC will notify appropriate facility operators after they have been selected for assessments.

35. Section L.2.34 (d) Factor 4: Past Performance. This section requires that the offeror list all contracts and subcontracts for the last three years from DESC as well as other Government agencies or the private sector that are related to the proposed contract. A large business responding to this requirement could likely be required to submit a list containing several hundred contracts. Will DESC consider limiting the number of related contracts for the past performance requirement from "all" to a specific amount possibly based on size or direct relevancy?

Answer: If the list extends beyond approximately ten contracts, it can be shortened to only the most relevant.

36. Does DESC anticipate any specific "need dates" for this information based on DESC's normal budget preparation cycle, i.e. are certain results needed to support project budget calls?

Answer: No